

AGCO Application Forms in PDF can be:

1. completed online, saved to your personal computer (PC), printed, signed then mailed
2. saved to your PC, opened and completed offline, printed, signed then mailed, or
3. printed, completed by hand then mailed.

New and updated PDF forms on this site can be filled-in and saved locally to your PC. This updated feature preserves all of the information you have filled in, however, version 6.05 or later of Adobe Reader® is required. [Download Adobe Acrobat Reader®](#)

PDF forms with the ability to be saved locally will generate a dialog box when opened with Adobe Reader®.

- For versions 6.05 or later, the dialog box will indicate that user rights have been applied to the PDF file and you can save the completed filled-in form.
- For prior versions, the dialog box will indicate that some features of the document will not operate and you will be prompted to obtain a newer version of Adobe Reader®.

Saving PDF forms

1. **Without opening**, right click your mouse on the PDF form's link; Select 'Save Target as'; Locate where you wish to save the file on your hard drive; and Click 'Save'.
2. **Opened**, whether saving a filled-in or unfilled form, the procedure is the same. From the Adobe Reader® top menu, Select 'File'; Select 'Save As'; Locate where you wish to save the file on your hard drive; and Click 'Save'.

When ready to fill the form, double click your mouse on the file to open it with Adobe Reader®.

Completing PDF Forms Online

Click on the form name or number to open it within a new window, then maximize window.

1. Navigate forward through the form input fields by pressing your keyboard 'Tab' key.
2. Navigate backwards by pressing your keyboard 'Shift' and 'Tab' keys together.
3. Please ensure **ALL** required questions are completed, then print and **sign application**.

Important Application Reminders

- For PDF forms completed online or offline, please ensure **ALL** the input information has printed out on your application (i.e., if you type 35 characters into a 30 character field only 30 characters will print, you will not receive an error message).
- For PDF forms filled-in by hand, please ensure you **PRINT** legibly in **black ink**.
- Please ensure **ALL** required questions are completed. Incomplete, improperly completed or unsigned applications will be returned to applicant.
- **Do not e-mail application forms**. Mail **signed** application(s) along with **ALL** supporting documents to:

Alcohol and Gaming Commission
Licensing & Registration
90 Sheppard Avenue East, Suite 200
Toronto, Ontario M2N 0A4

Please read the 'Instructions' portion of the application(s) for supporting document requirements.